



SEA LAND AIR
FLIGHT CENTRE

Commercial Pilot License Enrolment Contract

Sea Land Air Management Ltd.
DBA Sea Land Air Flight Centre

Unit 2, 4335 Skeena Street, Delta, B.C. V4K 0A6 Tel: 604-940-6811
Aberdeen Campus (Ground school): unit 2010 – 4151 Hazelbridge Way, Richmond, B.C. V6X 4J7
Tel: 604-295-8176

Sea Land Air Flight Centre is designated by the Private Training Institutions Regulatory Unit (PTIRU)

STUDENT INFORMATION

Last Name

First Name & Middle Name

Usual First Name

Personal Education Number (if available)

Mailing Address

Mailing Address in Canada (if available and different from above)

Student Telephone Number

Student Email Address

International Student:

Yes

No

If you are an international student:

Citizenship: _____

Do you have a study permit? Yes

No

If you do not have a study permit, do you have a permit, visa or other written authorization to study in Canada other than a study permit? Yes No

Date of Birth:

Y	Y	Y	Y	M	M	D	D		

Gender

Female

Male

Non-Binary

Voluntary Disclosure

***You may voluntarily provide the personal information listed below:**

Do you identify yourself as an Indigenous person, that is, First Nations, Métis, or Inuit?

Yes No

If you answered "Yes", please indicate if you are: **First Nations**

Métis

Inuit

Do you have a long-term physical or mental health condition that limits the kind of activity that you can perform on a daily basis? Yes No

PROGRAM INFORMATION

Commercial Pilot License

Program Title

240

Program Duration in Hours

Program Duration in Weeks

Contract Start Date

Contract End Date

Credential Issued on Graduation	<input checked="" type="checkbox"/> Licence	<input type="checkbox"/> Rating	Issue from Transport Canada		
Program Delivery Method (select all that apply)	<input checked="" type="checkbox"/> On-Site	<input checked="" type="checkbox"/> Distance	<input checked="" type="checkbox"/> Combined		
Language of Instruction:	English				
Required course materials and technological resources not provided by the institution (if applicable):					
PROGRAM ADMISSION REQUIREMENTS – MAY NOT BE WAIVED BY THE STUDENT OR THE INSTITUTION					
<ul style="list-style-type: none"> • Private Pilot license 					
PROGRAM OUTLINE					
Refer to the Commercial Pilot License Course Outline at the end of this contract.					
STATEMENT OF STUDENT RIGHTS					
<p>Sea Land Air Flight Centre is certified with the Private Training Institutions Regulatory Unit (PTIRU) of the British Columbia Ministry of Advanced Education and Skills Training.</p> <p>Before you enrol at a certified private training institution, you should be aware of your rights and responsibilities.</p> <p>You have the right to be treated fairly and respectfully by the institution.</p> <p>You have the right to a student enrolment contract that includes the following information:</p> <ul style="list-style-type: none"> ▪ amount of tuition and any additional fee for your program ▪ refund policy ▪ if your program includes a work experience, the requirements to participate in the work experience and the geographic area where it will be provided ▪ whether the program was approved by PTIRU or does not require approval. <p>Make sure you read the contract before signing. The institution must provide you with a signed copy.</p> <p>You have the right to access the institution's dispute resolution process and to be protected against retaliation for making a complaint.</p> <p>You have the right to make a claim to PTIRU for a tuition refund if:</p> <ul style="list-style-type: none"> ▪ your institution ceased to hold a certificate before you completed an approved program ▪ you were misled about a significant aspect of your approved program. <p>You must file the claim within one year of completing, being dismissed or withdrawing from your program.</p>					

For more information about PTIRU and how to be an informed student, go to:
<http://www.privateinstitutions.gov.bc.ca/students/be-an-informed-student>.

REGULATORY REQUIREMENTS

Age

- Applicant shall be a minimum of eighteen years of age at the point of licence application

Knowledge

- 80 hours commercial pilot ground aeroplane school
- Successfully complete Commercial Pilot Licence written examination (CPAER)

Experience

- 200 hours total flight time
- 100 hours pilot-in-command time including 20 hours cross-country time
- 35 hours dual flight time following the issuance of a private pilot licence including:
 - 5 hours night, including a minimum of 2 hours of cross-country flight time;
 - 5 hours cross-country
 - 20 hours of instrument time
- 30 hours solo flight time including:
 - 300 nautical mile cross-country
 - 5 hours solo night flight time

Skill

- Successfully complete a flight test

For more details, refer to "Licensing Requirements" in the Course Outline at the end of this contract.

PROGRAM COSTS

Aviation Medical Examination (this fee is subject to each medical examiner)	\$200.00
35 hours Dual Flight on DA20-A1 (\$240/hr)	\$8,400.00
120 hours Solo Flight on DA20-A1 (\$160/hr)	\$19,200.00
5 hours of pre-flight and post-flight ground briefings (\$80/hr)	\$400.00
80 hours Ground School (this fee is subject to each ground school provider)	\$330.00
Written Examination	\$125.94
Flight Test (1.7 hr on DA20-A1 rental + Flight test fee \$450)	\$722.00
Licensing fee (School AP fee +Transport Canada fee)	\$300.00
TOTAL PROGRAM COST	\$29,677.94

Additional Costs

- * A program application fee of \$150 will apply for domestic students.
- * An international student application fee of \$500 will be charged to students applying for a Study Permit or those holding a Study Permit and transferring from another Flight Training Unit.
- *An hourly fuel surcharge will apply due to fuel price fluctuations. A fuel surcharge for DA20-A1 is adjusted monthly based on the previous month's per-liter average price. The base price is \$2.000/L (MOGAS), with a DA20-A1 surcharge of \$35 per hour. If the fuel price changes by more than ±5%, the surcharge will be adjusted accordingly.

IMPORTANT INFORMATION ABOUT PROGRAM COSTS

"Program Duration in hours" and costs in "Tuition and Fees" are based on Transport Canada minimum licensing requirements. Students who require additional instruction to meet the proficiency standard set by Transport Canada will incur additional costs which are billed by the school and are due at the time of incurring these charges.

PAYMENT TERMS

Method of payment: Cash Debit Credit Card Cheque

Flight training is paid for on a "pay-as-you-go" basis.

REFUND POLICY

Circumstances when Refund Payable	Amount of Refund
Before program start date , institution receives a notice of withdrawal (applies to all students)	
<ul style="list-style-type: none"> Any circumstances before program start date. 	100% tuition and all related fees and deposit other than application fee (\$500 in the case of International student) . Related fees include: administrative fees and fees charged for textbooks or other course materials if applicable.
After program start date , institution provides a notice of dismissal or receives a notice of withdrawal (applies to all students, except those enrolled in a program delivered solely by distance education)	
<ul style="list-style-type: none"> After the program start date, and up to and including 10% of instruction hours have been provided. 	No refund on completed flight training. In the case of Ground School, 70% of the ground school tuition will be refunded. Fees paid for course materials if not provided to the student will be fully refunded.
<ul style="list-style-type: none"> After the program start date, and after more than 10%, but before 30% of instruction hours, have been provided. 	No refund on completed flight training. In the case of Ground School, 50% of the ground school tuition will be refunded. Fees paid for course materials if not provided to the student will be fully refunded.
Student does not attend program – "no-show" (applies to all students except those enrolled in a program delivered solely by distance education):	

<ul style="list-style-type: none"> • Student does not attend the first 30% of the program. 	<p>No refund on completed flight training. In the case of Ground School, 50% of the ground school tuition will be refunded.</p> <p>Fees paid for course materials if not provided to the student will be fully refunded.</p>
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Institution receives a refusal of study permit (applies to international students requiring a study permit):

<ul style="list-style-type: none"> • Before 30% of instruction hours would have been provided, had the student started the program on the later of the following: <ul style="list-style-type: none"> a) The program start date in the most recent Letter of Acceptance b) The program start date in the enrolment contract • Student has not requested additional Letter(s) of Acceptance. 	<p>100% tuition and all related fees, other than application fee.</p> <p>Courier fee of the Letter(s) of Acceptance is not refundable.</p>
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Student enrolled in a program without having met the admission requirements for the program

<ul style="list-style-type: none"> • If the student did not misrepresent the student’s knowledge or skills when applying for admission and the registrar orders the institution to refund tuition and fees. 	<p>100% tuition and all related fees, including application fees</p>
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Institution must pay the tuition or fee refund **within 30 days** after receiving notice of withdrawal or refusal of study permit; providing a notice of dismissal, or the date on which the first 30% of the hours of instruction are provided (no-show).

All refunds shall be made to the original source of the funds (i.e. person/organization who originally deposited the funds) unless written permission is obtained from the person/organization to refund directly to the student or third party.

In the case that a student has deposited funds on account and requests to refund it due to withdrawal, dismissal, or for any acceptable reason including the refusal of study permit, a student must complete a ‘Deposit Return Request Form’[SLA-036-02-13]. SLA will refund the total deposit minus charges owed by the student (such as late cancellation charges or the courier fee for the acceptance letter) and the transfer charge from the bank.

Private Training Institutions Regulatory Unit (PTIRU)

This institution is certified by the Private Training Institutions Regulatory Unit (PTIRU) of the British Columbia Ministry of Post-Secondary Education and Future Skills. Certified institutions must comply with regulatory requirements relating to, among other things, student enrolment contracts, tuition refunds and instructor qualifications. For more information about PTIRU, go to www.privatetraininginstitutions.gov.bc.ca.

Please be advised that under section 61 of the *Private Training Act*, the Registrar is authorized to collect, use and disclose personal information in accordance with the Registrar’s regulatory duties under that Act. Accordingly, this institution is authorized to disclose your personal information to the Registrar for regulatory purposes.

STUDENT DECLARATION

I consent to the Institution sharing my personal information with the Ministry of Advanced Education and Skills Training for research purposes and statistical analysis under the authority of sections 6(2)(a) and 10(1)(a) of the Personal Information Protection Act (PIPA).

I consent to the sharing, in accordance with Provincial privacy legislation, of my enrolment and reporting information between **Sea Land Air Flight Centre** and Immigration, Refugees and Citizenship Canada, as necessary, for the purposes of the International Student Program.

Should you have any questions about the collection, disclosure and use of personal information you may contact: Director, Policy and Institution Certification, Private Training Institutions Regulatory Unit, System Integrity Branch, Post-Secondary Policy & Programs, Ministry of Post-Secondary Education and Future Skills, 310-601 Cordova Street W, Vancouver, BC V6B 1G1 or by telephone at (604 569-0019).

Student Signature

Date Signed

Signature of Parent or Legal Guardian

Date Signed

INSTITUTION SIGNATURE

Signature of Institution Representative

Date Signed

Sea Land Air Course Outline

Commercial Pilot Licence



Sea Land Air Course Outline

Learning Objectives

The Commercial Pilot Licence allows you to fly for hire and reward. A Commercial Pilots' professional planning, skills, knowledge and experience are vital to the efficient and safe transport of passengers and cargo to their destinations. The Training Program for the Commercial Pilot Licence is about raising a pilots' ability above the standard required for a Private Pilot Licence.

Upon successful completion of this program, the student will be able to demonstrate:

- The skills and knowledge required to obtain a Transport Canada Commercial Pilot Licence
- The ability to adapt and enhance your flying skills through operating varied aircraft types
- The skills and knowledge required to fly over and within mountainous terrain
- The skills and knowledge required to obtain a Transport Canada Night Rating



Sea Land Air Course Outline

Admission Requirements

- Private Pilot License

Licensing Requirements

Age

You must be a minimum of eighteen years of age at the completion of the course.

Medical Fitness

You must hold a valid Category 1 Medical Certificate.

Knowledge

- You must complete a minimum of 80 hours commercial pilot aeroplane ground school instruction including at least the following subjects:
 1. Canadian Aviation Regulations
 2. Aerodynamics and theory of flight
 3. Meteorology
 4. Airframes, engines and systems
 5. Flight instruments
 6. Radio and electronic theory
 7. Navigation
 8. Flight operations
 9. Licensing requirements, and
 10. Human factors including pilot decision-making
- You must obtain a minimum of 60% in each of the following four mandatory subjects areas as well as in the overall written examination Commercial Pilot Licence — Aeroplane (CPAER)
 1. Air law
 2. Navigation
 3. Meteorology
 4. Aeronautics and General Knowledge



Sea Land Air Course Outline

Experience

You must have:

- A minimum of 200 hours flight time in aeroplanes, of which a minimum of 100 hours shall be pilot-in-command time including 20 hours cross-country pilot-in-command flight time.
- Following the issuance of a private pilot licence — aeroplane by Canada or another contracting state, 65 hours of commercial pilot flight training in aeroplanes consisting of a minimum of:

35 hours dual instruction flight time, under the direction and supervision of the holder of a Flight Instructor Rating — Aeroplane, including:

- 5 hours night, including a minimum of 2 hours of cross-country flight time
- 5 hours cross-country, which may include the above the night cross-country experience
- 20 hours of instrument flight time. A maximum 10 hours of the 20 hours may be conducted on an approved aeroplane simulator or synthetic flight training device

30hours solo flight time including:

- 25 hours solo flight time emphasizing the improvement of general flying skills of the applicant which shall include a cross-country flight to a point of a minimum of 300 nautical mile radius from the point of departure and shall include a minimum of 3 landings at points other than that of departure.
- 5 hours solo flight time by night during which a minimum of 10 takeoffs, circuits and landings were completed

Skill

Within the 12 months preceding the date of application for the licence, an applicant for a commercial pilot licence — aeroplane shall successfully complete a flight test to the standard outlined in the *Flight Test Guide Commercial Pilot Licence — Aeroplane*



Sea Land Air Course Outline

Course Duration

Course Duration is 240 hours including:

- 35 hours Dual Flight Training
- 120 hours Solo Flight Training
- 5 hours of Ground Briefings
- 80 hours Ground school

These flight times are based on Transport Canada minimum requirements and also assumes that a student has completed 45 hours total flight time to obtain a Private Pilot Licence. Students may require additional flight training hours and ground briefing time. 80 hours of ground school is a part of the required criteria for the Commercial Pilot Licence, however Sea Land Air does not provide Commercial Pilot Licence Ground School. Sea Land Air authorizes students to use Transport Canada approved online ground school providers.

Required Course Materials

- Flight Test Guide Commercial Pilot License - Aeroplane - TP 13462E
- Study and Reference Guide Commercial Pilot Licence - Aeroplane - TP 12881E
- From The Ground up
- Flight Training Manual
- Aircraft Flight Manual
- VFR Terminal Air Chart
- VFR Navigation Chart
- E6-B Flight Computer
- Plotter
- Chart Ruler

Teaching Methods

Individual preparatory ground instruction
Individual pre flight ground briefing
Demonstration-Performance method in flight instruction
Individual post flight ground briefing

Delivery Methods

In-Class / Distance (Online) ground school
In-Class ground instruction
In-flight instruction

Student Evaluation

There are two official evaluations for this course. You will be evaluated for the skills to exercise the privileges of the Night Rating as the first evaluation. The second evaluation is the Pre-Flight test. The marking system for the Pre-Flight test is equivalent to the Transport Canada Flight Test marking scheme.



Sea Land Air Course Outline

VFR Weather Minima - CPL Training Dual and Solo

VFR Weather Minima CAR 602, Division VI – Visual Flight Rules

AIRSPACE		FLIGHT VISIBILITY	DISTANCE FROM CLOUD	DISTANCE AGL
Control Zones		not less than 3 miles	horizontally: 1 mile vertically: 500 feet	vertically: 500 feet
Other Controlled Airspace		not less than 3 miles	horizontally: 1 mile vertically: 500 feet	—
Uncontrolled Airspace	1 000 feet AGL or above	not less than 1 mile (day) 3 miles (night)	horizontally: 2 000 feet vertically: 500 feet	—
	below 1 000 feet AGL – fixed-wing	not less than 2 miles (day) 3 miles (night)	clear of cloud	—
	below 1 000 feet AGL – helicopter	not less than 1 mile (day) 3 miles (night)	clear of cloud	—
Sea Land Air Flight Centre Wind Limitation				
Maximum wind for normal operation- Night: 20 knots surface wind, Day: 35 knots surface wind Cross wind not to exceed the maximum demonstrated cross wind component as per AFM				

* Training in Special VFR conditions needs permission from the CFI.

Additional Restrictions:

The flight instructor has the right to cease or not authorize training if safety may be compromised or if no training benefits can be derived from the flight.

Surface Temperature Limitations

Sea Land Air's temperature limitations are as follows:

Maximum +40°C Minimum - 20°C

All pilots who wish to fly in the winter must be familiar with de-icing techniques and the clean aircraft concept.



Sea Land Air Course Outline

Description and Use of Assigned Practice Areas

CYA 185, 186, 187, 188 (as per VTA Charts)

In addition, the White Rock area may also be used at the instructor's discretion in the event that above areas are too congested or below weather limits.

Reporting of Aircraft Defects and Unserviceabilities

If a pilot has any reason to believe that any part of an aircraft is damaged or has become unserviceable in any way, the pilot shall notify the dispatcher or an instructor as soon as possible. Once the defect has been confirmed the pilot will enter the defect in the Journey Log book.

The airplane must not be flown by anyone until the aircraft has been declared airworthy in the Journey Log book by an AME.

Securing of Aircraft When Not in Use

At the end of a flight the pilot is expected to secure the aircraft in an approved manner that will protect it from the potential hazard of being moved by the wind or other aircraft.



Sea Land Air Course Outline

Flight Planning

- A flight plan or flight itinerary must be filed with FSS prior to flights that exceed 25 NM from the point of departure.
- A flight plan must be filed for all night flights outside CZBB control zone.
- A copy of the flight plan form must be submitted to dispatch prior to the above flights taking place.

Fuel reserves

The fuel reserve for training flights at Sea Land Air is as follows:

Dual day time: 45 minutes

Dual Night time: 1 hour

Solo day time: 1 hour

Solo Night Time: 1 hour 30 minutes

Over water flights

When the aircraft is operated over water, gliding distance to land must be maintained, life jackets must be carried, and passengers briefed on their method of use.

Mountain Flying

Students enrolled in the commercial pilot course who wish to fly in the mountains must be briefed on mountain flying techniques and undergo a mountain check ride with an instructor prior to flying solo or with passengers. Pilots who can demonstrate experience and knowledge in mountain flying techniques may be exempt at the discretion of the CFI.



Sea Land Air Course Outline

Accidents and Forced Landings

Unscheduled or Forced Landing

If you have an off airport forced landing you must follow the procedures outlined in "Emergency Response Plan". Do not take off to continue your flight without contacting the Chief Flying Instructor or his/her delegate and being authorized to do so.

Accidents

If an accident occurs you must follow the procedures outlined in "Emergency Response Plan". The aircraft is grounded until the damage is assessed and rectification carried out as required. No pilot may fly an aircraft that has sustained damage without that damage being rectified or its repair has been deferred by a licensed engineer (AME). Should an accident occur causing major damage to the aircraft, it is not to be moved until the Transportation Safety Board approves its movement. Following an accident, nothing must be disturbed except to save lives and/or to extinguish a fire.

Contact Numbers:

Search and Rescue: 1 800 567 5111

Police/Ambulance/Fire: 911

Transportation Safety Board: 1 604 666 5826

Sea Land Air Dispatch: 1 604 940 6811

Chief Flight Instructor: 1 604 725-8284

